Hall Rental Agreement - 2024

Hall Capacity - 150 with liquor licence, 195 with fixed tables and chairs, 248 with non-fixed chairs.

Rental for Public - Hall rental is $35.00/hour or $200.00/day. This includes tables and chairs.

- Add $50.00 for use of coffee pots and fridge

- Add $25.00 for use of the stove

- Add $150.00 for the use of the dishwasher, big coffee perks, dishes, cooler and heat lamps

(Renters are responsible to provide their own supplies - i.e.: tablecloth, plastic cups, coffee, tea, milk, creamers, sugar etc.) _____

Wedding Rentals (Friday night 5:00 PM to Sunday night 5:00 PM) includes all the above for $500.00.

**Add $200.00 for hall clean up (if you choose to have us do the cleanup - cash or bank draft payable prior to event).

Damage Deposits - A damage deposit of up to 50% of the hall rental to a max of $250.00 will be due upon signing this contract (cash or bank draft will be accepted only). Upon satisfactory final inspection, including returning the key, the deposit will be returned.

PLEASE NOTE: Any damages that occurred during your event above the damage deposit is 100% the renter's responsibility _____

Hall Rental to Churches within our District - Churches and Cemetery groups within our district shall have free use of the hall.

Hall Rental for Active Members (Firefighters, Honorary Members, Associates and Commission) - These members are entitled to rent the hall free of charge as long as the function is for personal use and for the benefit of an immediate family member (i.e.: parties, showers etc.). Members using it for business purposes will be required to rent it at current rates. Bartenders for licensed events will be department members or others approved by the committee.

Hall Rental for Post Funeral Gatherings - Residents of the community served by the department along with their immediate families shall have free use of the hall.

Hall Rentals for 50th Anniversaries and 100+ Birthdays - Residents of the community served by the

department who are celebrating such occasions shall have free use of the hall.

Equipment - No equipment, including the plastic tables and chairs are to be removed from the hall.

Bar Rules - There will be a minimum of **TWO** bartenders on duty for all licensed occasions. Fire department functions will be discussed on an individual basis. Last call for the bar will be 12:30 AM and the bar will close at 1:00 AM. The fee for each bartender is $50.00. The renter is responsible for applying for and producing the liquor licence at least one (1) week prior to the event.

Member Responsibilities - A checklist will be utilized for post rental review. Members will ensure that the dishwasher is ready and that the oven is clean and operational. Members will also ensure the bathrooms are adequately supplied and in working order. Members will review the checklist prior to the return of the damage deposit.

 The key to the hall can be picked up 24 hours prior to the event and MUST be returned before the damage deposit is returned. _____

There will be a $50.00 charge for any NSF cheques. Damage deposit and clean up fee are cash or bank draft only. _____

In the event of cancellation by the renter, the damage deposit is non-refundable. _____

I, _____ (the renter), agree with the details as set out above.

I have read, understood and agree to the terms and conditions set out in this agreement.

_____   _____

      Renter's Signature   Date

_____   _____

  Dayspring & District Fire Department Representative   Date

RENTER'S NAME (PRINT): _____

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RENTER'S SIGNATURE: _____

RENTER'S ORGANIZATION: _____

MAILING ADDRESS:

_____

_____POSTAL CODE: _____

CONTACT NAME/PHONE NUMBER: _____

TYPE OF EVENT: _____

DATE OF RENTAL: _____

START TIME: _____

END TIME: _____

DAMAGE DEPOSIT PAID (cash or bank draft): $_____

HALL CLEAN UP REQUIRED: YES _____   NO _____

NUMBER OF HOURS REQUIRED: _____

TOTAL COST OF RENTAL (not including damage deposit or clean up fee) $_____

DATE KEY GIVEN TO RENTER: _____

UNLICENCED _____ LICENCED _____

LICENCE RECEIVED (must be received one week prior to event):   YES _____ NO _____

BARTENDERS REQUIRED: YES _____ NO _____